

**GRADES/EVALUATION OF STUDENT ACHIEVEMENT****Grades for Achievement**

Grades for achievement shall be reported each marking period as follows:

Outstanding Achievement	4.0 grade points
Above Average Achievement	3.0 grade points
Average Achievement	2.0 grade points
Below Average Achievement	1.0 grade points
Little or No Achievement	0
Incomplete	0

Whenever it becomes evident to a teacher that a student is in danger of failing a course, the teacher shall arrange a conference with the student's parent/guardian, make phone contact, or send the parent/guardian a written report. (Education Code 49067)

An incomplete is given only when a student's work is not finished because of illness or other excused absence. If not made up within six weeks, the incomplete will become an F.

Plus and minus signs may be used at the option of the teacher.

No grade of a student participating in a physical education class may be adversely affected due to the fact that the student, because of circumstances beyond his/her control, does not wear standardized physical education apparel. (Education Code 49066)

Students in grades 9 through 12 must earn at least a 2.0 or C grade point average, have completed 20 units of credit in the previous grading period and be currently enrolled in a minimum of 5 classes in order to participate in extra/cocurricular activities.

(cf. 6145 - Extracurricular and Cocurricular Activities)

**Honor Roll**

All courses shall be counted in computing eligibility for the honor roll. Any grade other than A,B,C will eliminate eligibility for honor roll. The three levels of honors are determined according to the following criteria:

Honor Role: Students must have at least 3.0 GPA for the grading period with no grade less than a "C".

Honors: Students must have four (4) "A"s and no grade less than a "B".

**GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)**

**High honors:** Student must have 5 "A"s and no grade less than a "B".

In order to assist students' admission to colleges and universities of their choice counselors will select to include on the college application the higher of the two ranks listed in the SASI file, one being based on weighed GPA and the other being computed on the basis of unweighed grades. Weighted class rank is established on the basis of weighted grades assigned to all honors/AP courses taken by students in grades 9-12. Further rank will not be printed on a student transcript to allow guidance to select the higher rank for notification on the student's application for college.

**Pass/Fail Grading**

With parental approval, students may elect to earn a "Pass" or "Fail" grade instead of an A-F grade in certain classes where the teacher provides this option. A student opting for a P/F must sign an agreement with the teacher during the 1st week in each semester.

Students who receive a "Pass" grade will acquire the appropriate semester units of credit for the course, and the grade will not be counted in determining class rank, honor roll, or membership in the California Scholarship Federation. Students who receive a "Fail" grade will not receive credit for taking the course.

**Repeated Classes**

With the approval of the principal or designee, a student may repeat a course in order to raise his/her grade. The student shall receive credit only for taking the course once.

Both grades received will be entered on the student's transcript, but only the highest grade received will be computed as part of the student's GPA.

**Withdrawal from Classes**

A student who drops a course during the first six weeks of the semester may do so without any entry on his/her permanent record card. A student who drops a course after the first six weeks of the semester shall receive a W/F or W/P grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances.

**GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)**

**Unexcused Absences**

In accordance with district policy, after a designated number of unexcused absences have occurred, the student and parent/guardian shall be notified and informed of the district's policy regarding excessive unexcused absences. The student and parent/guardian shall have a reasonable opportunity to explain the absence as set forth in the school's attendance policy. (Education Code 49067)

*(cf. 5113 - Absences and Excuses)*