



Classified Educational Leaders Council Meeting Minutes

February 21, 2024 1:00-4:00 PM

Costa Mesa, CA

1. Welcome and Introductions All
 - a. Janaye will update attendance roster

2. Volunteer to take Council meeting minutes

3. Review Agendas
 - a. Revisions/Additions
 - b. Approve [November Minutes](#)

4. Government Relations Update Dorothy Johnson

Latest from the Capitol Presentation at 10:30 AM on 2/22
Latest budget information will be shared by Dorothy and Capital Advisors. Budget Cycle could change even though many think we have a shortfall. We should fall back to normalcy. Late tax returns from 2022 leaves a lot of uncertainties. Will give a difference from 2023 to 2024 and will go over the governor's proposals.

5. Virtual Networking Event Topic Ideas:
 - a. AI for the Classified Manager
 - b. Retirement
 - c. Leadership
 - d. Legislative Items pertaining to Classified Leaders
 - e. Board Policy Maintenance and Management
 - f. Human Resources (various areas)
 - g. Mental Wellness

Designed to expand ACSA and encourage membership. We had 80 new members sign up at our last meeting. CEL committee members are able to join other region meetings. ACSA Presidents, VP, President elects typically join the meetings. If you go to a session and it is phenomenal, please let Jenaye know. Next council meeting will be virtual.



6. Council Meeting Budget: Janaye
- a. Covers one night of hotel travel (if staying for conference)
 - b. Mileage, airfare and surface travel reimbursement
 - c. [Travel Reimbursement Form](#)
 - i. Attach receipts
 - ii. Sign the form
 - iii. ACSA will process reimbursement
 - iv. **SUBMIT FORM HERE**
7. CEL Institute Updates Elaine
- a. Hotel Tour
 - b. Room Monitor Assignments
 - i. Elaine has sign up sheet for room monitor
 - ii. Grab script for introduction
 - iii. Evaluation reminders will be
 - c. Gift Card Raffle
8. Committee Updates
- a. Membership - (Victoria) Had all fill out professional development survey that will be sent to the state leadership committee. Share link with other classified staff. Their meeting starts at 2:00 pm today. They are planning some virtual meetings.
 - b. Legislative Policy (Jennie Carbuccia): They meet later this week. They have not met since their last meeting. Packets were received yesterday regarding legislative policies.
 - c. Human Resources (Claudia Arellano): Claudia is absent. State ACSA just hosted a HR bootcamp. There will be changes to retirement and early retirement incentives. There will be a lot of movement and openings. All districts may be looking at the same people. Some districts have offered great packages, but not many have taken it. Another district is working hard on retention and offered an up to 10% increase to classified and certificated increase. Site admins received at 16% increase. Certificated teachers are getting 6% up to two years instead of golden handshakes for all staff.



d. Board Liaison (Terrence Davis): Terrance is absent.

9. Region Reports

- a. Victoria - Region 17: March 20th networking night with ACSA and school board. Will have a keynote speaker talking about AI. Anxiously waiting for their Admin of the Year results
- b. Francesca - Region 4: Just received Admin of the Year results. A much higher number of nominations. Trying to revive Marin Charter.
- c. Velma - Region 7: May 3-5 ACSA Conference in Tahoe. Awards dinner. October 16, 2024, CEL Dinner at Doubletree Hotel, Modesto, we are hoping for 1,000 since we broke the record last year at 900.
- d. Tiffany - Region 3: Planning to have a Women's Empowerment Conference this Saturday. Free to attend. Opened vendor opportunities for current ACSA members to promote their business. Event will be held in Folsom at a local high school.
- e. Coral - Region 13: ACSA VP candidate is from region 13. Admin of the Year awards were announced. Have completed the AI training with Mr. Jackson. Would highly recommend. Great young teacher just out of college.
- f. Irma - Region 12: Trying to increase membership by focusing on mental wellness. Goal is for classified staff to be aware. Two members recently published in the ACSA membership magazine. Proud of it.
- g. Jennifer - Region 18: Announced Admin of the Year. They partner with CSBA in their region. Announcing student scholarship award winners. Been hosting a number of different regional events for their charters. County Supt is retiring. Conducting different outreaches to grow charter.
- h. Joyce - Region 2: 4 out of 6 nominees received recognition. Many awards and looking forward to inviting coordinators in other departments to network everyone. Trying to promote and get individuals to be ready for the next level and other opportunities to entice people to join.



- i. Sylvia - Region 8: March 28th is Spring Membership. April 26th is ACSA awards dinner. May 10th Women's Leadership Event. If you are interested in traveling to San Jose, this is a perfect opportunity.
- j. Jessica - Region 19: Nothing to report at this time.
- k. Elaine Cervantez: Meeting/Planning Committee for the Conference: We have 170+ attending the CEL conference this year. This is a new location. Host scripts will be shared and you can use a QR code to view the introduction and contents. We have 5 sessions that need hosts.

10. Staff Liaison Report

11. Proposed 2024-2024 Meeting Dates

- a. Meeting 1: November 14, 2024 (Leadership Summit)
- b. Meeting 2: Elaine will confirm 2025 CEL Institute dates
- c. Meeting 3: May 14, 2025

12. Next Meeting & VNE on Zoom

- a. May 15th, 2024 at 1 PM