
ADULT EDUCATION COUNCIL

Wednesday, November 2nd 2022
Manchester Grand Hyatt | San Diego, CA

Council Meeting | 10:00 AM – 2:00 PM
Highland Peak Room (Seaport Tower, 33rd Floor)
GR Presentation & Lunch | 12:00 PM – 1:00 PM
Harbor Ballroom, G-I (2nd Floor Harbor Tower)

THOIBI RUBLAITUS, ED.D., COUNCIL PRESIDENT

Minutes

- I. **Call to Order** (10:00 AM) – *Dr. Thoibi Rublaitus, Council President*
- II. **Welcome & Introductions** (10:05 AM) - *Dr. Thoibi Rublaitus, Council President*
- III. **Council Business** (10:20 AM) - *Dr. Thoibi Rublaitus, Council President*
 - a. Take Roll-Adele McClain (Region 12)
 - b. Appoint Note Taker-Tiffany Donahue (Region 4)
 - c. Approve [Prior Meeting Minutes](#)
 - i. **Motion-Adele McClain**
 - ii. **2nd-Stacey Adame**
 - iii. **Obstain-Nancy Bilicich (was not present at the last meeting)**
 - d. Appointment of Steve Curiel as LPC Liaison
 - e. Discuss Job-a-like Meeting
 - i. Keep a look out for the ACSA Announcement; create an Academy for Adult Education (See attached notes-Adult Education Virtual Workshops)
- IV. [Work on Adult Education Academy Document](#) – **(10:35 AM) 10 minutes**
 - a. Discussion around February agenda to plan for May
 - b. Considering how adult education embeds into K-12 strand
 - c. Budgets, Credentialing, Tracking parents who attend; help with drop out rate.

- d. Jeanine (ACSA) discussion of how adult education can be built into the ACSA Academy/networking/workshops adult education.
 - i. ACSA AE Workshop (thoughts from ACSA rep) - 8 to 9 hours, divided into 3 sessions. ACSA vision is to present to AE audience. Fee-based (+/- \$300)
 - ii. Next steps-potentially April
 - iii. Learning Objectives/lead to Certificate of Completion
- V. **Council President Report** (10:45 AM) – *Dr. Thoibi Rublaitus, Council President*
 - a. Progress on the 3 years-brings a lot of value to K-12
- VI. **Formation of Executive Committee** (11:00 AM) - *Dr. Thoibi Rublaitus, Council President - The bylaws provides for a Ececutive Committe and the members in it include the president, the past president, the president-elect and the Legislative Policy Council member.*
- VII. **Amend Bylaws** (11:05 AM)
 - a. Thoibi suggests the addition as an option to have a Presidnet's Advisory Committee, this will be just and option if the president so choses. Thoibi proposes to add Stacy, Tami, Adele, and Keda to this council in addition to the Excecutive Committee.
 - b. The current purpose statement was missing any language to do with "student and equity"; it was last amended in 2011. Proposal to add an email chain in a Google Doc; changes needed to be submitted for the next year.
- VIII. **Adult Education Affiliate Organizations** (11:10 AM)
 - a. CASAS ACSA 11-2-22
 - i. WIOA II accountability for 22-23 – online
 - ii. CAEP regional trainings
 - 1. Completed 2 sessions; 3 sites posted for 2022; more coming up
 - 2. "Back to Basics"

3. I-3 Outcomes and Reports
 - a. Immigrant Integration Indicators
 - i. flag immigrants - Jay said will add
 - iii. Proxy wizard – will move to May 1 – June 30 date range
 - iv. Oct 1 Submission for NRS Approval
 1. Submitted 3 Technical Manuals
 2. OCTAE memo late September
 3. Thank You for field testing!!!
 - a. New ESL Testing:
 - i. STEPS (Student Test of English Progress and Success)
 - ii. GOALS (Greater Opportunities for Adult Learning Success)

More resources here:

<https://www.casas.org/training-and-support/casas-peer-communities/california-adult-education-accountability-and-assessment/training-and-networking>

- b. OTAN
- c. CCAE/ CAEAA - Working with CAEAA on legislative - (add notes from Steve)
 - i. AB 179 - Vocational health - focused on IET framework. Guidelines to come out on March 2022.
 - ii. AB 1491-provide clarifying language and propose that the consortium be held at a 20% cap. Look at strategies for student needs by the end of September 2023. After 2 years the consortium member has not spent the funds/carry-over the team will decide. Local bylaws 2022-2023.
 - iii. Economy-FMAT coordinator will be looking to reserves.

- iv. Letter to chancellor's office; making decisions without including adult education (CAEP) for technical support. No response has been given as of yet.
- v. 3 areas (governance structure locally and state levels; show funds in the K12) data and accountability (matrix-data dashboard); teacher credentialing-eliminating a cost use our adult education training to use towards credential; professional development; adult education funding- what the funding pays for? A model like ADA or outcome based formulas (WIOA)
- vi. Conferences-Steve will send out dates
- vii. CAEAA Conference-February 2023/Membership
- viii. CAEAA/ACSA relationship field call with chancellor's office/formulate what needs to be asked. [Letter to Assembly Appropriations Committee](#)
- ix. COABE-Regional meeting/state leadership meetings

IX. **GR Lunch Time Update** (12:00 PM) – Harbor Ballroom, G-I

NOTE: *The Harbor Ballroom is located on the 2nd Floor in the Harbor Tower*

X. **Discussion** (1:00 PM – 1:45 PM)

XI. **Panel Presentation Finalization** (1:45 PM)

XII. **Adjournment** (2:00 PM)

Stacy moved to adjourn the meeting and Tami seconded the motion. All approved.

MEETING DATES

Date	Meeting Location	Time
November 2, 2022 Wednesday	Adult Education Council Meeting <i>In-Person In conjunction with ACSA's Leadership Summit in San Diego</i>	10:00pm - 2:00pm
February 8, 2023 Wednesday	Adult Education Council Meeting <i>Virtual Zoom Meeting</i>	10:00am - 2:00pm

May 17, 2023 Wednesday	Adult Education Council Meeting ACSA Sacramento Office	10:00am - 2:00pm
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