



association of california school administrators committees & councils

MEETING NOTES/MINUTES

ELEMENTARY EDUCATION COUNCIL MEETING

November 2, 2022

11:00 AM – 4:00 PM

Manchester Grand Hyatt San Diego

1 Market Place, San Diego, CA 92101

Room: Cuyamaca Peak, Seaport Tower, 33rd Floor

Hybrid Meeting

Access Zoom link [here](#)

11:00 AM – 11:45 AM

11:00 AM Call to Order (motion and second) **John Schilling**
Open Business Meeting

Notes:

President John Schilling (R10) began with introductions for all who were in attendance, including NAESP Executive Director, Dr. Earl Franks.

- Adopt Agenda
- Introduce Council Secretary: Christine Malally (R15)
- [Membership Roster](#)
- Confirm Attendance
- Affirm [ACSA Mission](#)

Notes:

The ACSA Mission was read out loud by Derek Cooper (R1).

11:05 AM Welcome & Networking..... **John Schilling**
• Icebreaker: Cell Phone Story

Notes:

Each member of the Council located a picture that brought them happiness on their cell phones and found one person to share with.

- [Networking Slides](#)

11:15 AM ACSA [NAESP Spotlight](#)**John Schilling, Jessica Gomez, Scott Borba**
11:15 AM Introduction and Welcome

- [Dr. L. Earl Franks](#), Executive Director, NAESP

Notes:

Dr. Franks shared some of his background and NAESP’s existence for 101 years. He shared all the resources and programs that NAESP offers. He would like to be a resource for us and make sure that our voices are being heard. He thanked everyone for the work we do.

11:20 AM ACSA NAESP Affiliation: [Overview](#)

- **NAESP Value to ACSA Members**
- **NAESP Website Highlights (Networks, Advocacy, Resources)**
- **Conferences and Member Benefits**

Notes:

Jessica Gomez (R19), ACSA NAESP Liaison, and Scott Borba (R9), NAESP Zone 9 Director, shared the member benefits of NAESP.

- NAESP focuses on Elementary Principals and gives you opportunities to connect with other colleagues. There are specific networking groups for Elementary Principals.
- Jessica shared that she joined a few years ago and attended a conference with sessions that were designed specifically for our job. There are so many resources in a variety of areas of interest for us. The influence is a national level, not just a state level.
- Scott encouraged members of the Council to join NAESP to experience the benefits. The dues are \$260 a year.
- Jessica and Scott encouraged members of the Council to reach out to their district leaders to ask about utilizing the Effective Educators Block Grant to cover membership for NAESP.
- Scott introduced Eveline Huh as National Elementary Principal. Eveline shared her own experiences in NAESP, and how our voices are valuable. Jessica agreed with Eveline regarding principals of color being represented, as women as leaders.
- After three years of being a member of NAESP, members can be recognized at the national level.
- Twitter Chats are also available.

11:35 Discussion of [Council NAESP Membership Survey Results](#).....**John Schilling**

Notes:

- Members of the Council scanned a QR code and participated in a survey.
- The results were shared after each question.
- Survey was conducted to determine why there are so few NAESP members in California
- Council members were encouraged to send colleagues over to the NAESP booth at the ACSA conference.

Introduction and Welcome.....**John Schilling**

- [Dr. Edgar Zazueta](#), Executive Director, ACSA

Notes:

Dr. Zazueta thanked the members of the Council for all their work. He talked about what kind of support we can give site administrators. Given everything that has been thrown at principals, they have had the biggest hurdles to get over. We need to make connections at both the state and national level. We need to leverage our national support. Where are there areas where we can bring in more support?

11:45

Move to ACSA Governmental Relations Luncheon Room

Noon – 1:00 PM

**Lunch (boxed): [ACSA Governmental Relations Luncheon](#)
Harbor GHI, 2nd Floor**

Notes:

ACSA President, Dr. Erin Simon welcomed everyone to the conference. She introduced Dr. Edgar Zazueta, ACSA Executive Director to the crowd. Dr. Zazueta spent a few minutes thanking everyone for attending and all we do.

The Government Relations Committee panel was introduced. The first question asked what midterm elections mean for us. The first member of the panel encouraged everyone to vote. You can Google “ACSA endorsed candidates” and “ACSA endorsed initiatives.” There are likely to be shifts in both legislative houses. The next member of the panel encouraged all Council members to reach out to their local legislators. Our knowledge is vast in comparison to the legislators. We need to get them out to our sites, so they can see our needs.

The next question was regarding economic downturn. One panel member agreed that these are concerning times. There are some “rainy day” pots of money. COLA looks o.k. for now. The state is much better prepared this year, than others. There was a huge LCFF increase this year, the largest in recent years. The next panel member addressed this question by sharing about decreases in CALPERS. The Governor vetoed several bills that would have interfered with educators. New crop of legislators coming in who haven’t experienced budgeting in a recession.

The next question involved assessment and accountability. A panel member shared results shouldn’t be surprising given all the COVID restrictions and mandates. Shifting it from a negative to a positive and using the current results as a baseline.

One member of the panel shared that mental health will be a focus for staff and students this year. Billions of dollars have been allocated to build out mental health supports and having those available on campuses.

Staffing shortages exist across the state. Being intentional in the increase of supporting diversity women, women of color, etc. when staffing.

CTE was a highlight from the last legislative action meeting. There was a call to action for everyone to reach out to legislators to make it happen, and it did. Some other highlights were enthusiastic students back in school and healthy budgets last year. A prediction from one panel member was that schools will begin to be looked at as hubs in the community for mental health.

We should all be proud of the accomplishments we have all made as part of ACSA.

1:15 – 4:00 PM Resume Business Meeting

Notes:

David Thornley (R6) shared that he is the representative for legislative policy. He will be joining that meeting at 2:00 PM. He encouraged Council members to join their Region’s legislative representative in Sacramento now that things are back in person. It is important that our voices are heard. David reminded everyone about pending UPK implementation and concerns with it. ELOP was also brought up as a concern, including staffing shortages, quality of outside programs, etc.

1:15 PM Engagement Activity & Raffle.....John Schilling
• **4 Corners Activity**

Notes:

Members of the Council played three rounds of this activity.

1:25 PM Council Business Operations.....John Schilling
• **Approve Meeting Notes: 03-21-22**
• **Affirm Council Purposes & Vision, Council Goals**

Notes:

Minutes were reviewed. A motion was made by David Thornley (R6), and Mayra Lozano (R14) seconded the motion. Minutes were approved.

The Council Purposes & Vision, Council Goals were reviewed. John Schilling (R10) shared that these were looked at back in March 2022.

Reaffirm Council Leadership Volunteer.....John Schilling
• **Legislative Policy Committee Representative**

Notes:

David Thornley (R6) will continue in his role representing the EEC on the Legislative Policy Committee. Christine Malally (R15) will continue as EEC Secretary.

1:30 PM Council Strand at Leadership SummitEveline Huh, Jessica Gomez
• **Recruit Council Member Room Monitor for Each Session**
• **Room Monitor Script and Responsibilities**
• **Leadership Summit Highlights**

Notes:

Eveline Huh (R14), Past President, shared about the upcoming Elementary Boom Session tomorrow at 9:45 AM. There are 8 presenters. It will be fun and very fast paced. Jessica Gomez (R19) will be presenting on Friday at 10:15 AM, Flipping the Script, on how to create engaging staff meetings. Jessica and her colleague are writing a book.

A room monitor is required for each of the sessions that EEC is presenting. Scott Borba (R9) will facilitate Jessica’s session and Daniel Hernandez (R3), ACSA Board Director, will facilitate Eveline & company’s session.

Mary Gomes, ACSA Staff Liaison, shared the Leadership Summit Highlights Information that includes the daily schedules.

1:40 PM **New K-12 Site Administrator Leadership Network.....Mary Gomes**

- **Priority of ACSA Executive Director [First 100 Days Plan](#)**
- **Review [statewide input](#) and recommend final meeting topics**

Notes:

Mary Gomes (ACSA) shared about the priority of ACSA Executive Director, First 100 Days Plan. This is how the K-12 Site Administrator Leadership Network came about. These meetings will address K-12 priorities. There are meetings that will take place from October 2022 – May 2023. December through April are still looking for topics to drive discussion at these meetings. Mary asked that we speak with our colleagues and priorities and communicate that back to her. The goal for each meeting is to get information and collaborate. There were about 30 people who attended the October meeting. To register for these meetings, you can go <https://onlinelearning.acsa.org/> It is free!

2:00 PM **Council President [Election Process](#).....Mary Gomes**

Notes:

The Council Election process was explained. Terms are three years. John Schilling (R10) was elected to fill the third year of former Council President Buck Roggeman’s term. There is a process and nomination committee.

2:10 PM **January 2023 [Meeting Planning](#).....All**

- **ACSA Directive: One or more Council meetings per year to be open to job-alike group statewide.**
- **Member-Presented Professional Learning**

Notes:

Mary Gomes (ACSA) shared that we began to open up at least one meeting a year to job-alike group statewide. The proposed meeting for this year is January 2023. What do we want to show others about the Council? What do we want them to understand? We need to decide what topics are of importance to us that others might be interested in.

Topic #1 – Use of ELOP

Speakers: Ann Morales (R19), John Schilling (10), & Eveline Huh (R14)

Agency/Program:

Contact Info.:

Topic #2 - UPK (Universal Preschool) Issue

Speakers:

Agency/Program:

Contact Info:

*Jennifer Lawson (R3) suggested reaching out to the Early Education Council.

Topic #3 – Mental Health, MTSS

Speakers:

Agency/Program

Contact Info.

2:15 PM

Reports:

- **ACSA Board Meeting Summary.....Daniel Hernandez**

Notes:

Please see Google Drive: 2022-2023 Elementary Education Council Folder, +2 Business Meeting, 2. Meeting Materials, E. Reports, ACSA Board Meeting Summary

- **Council President Report.....John Schilling**

Notes:

John Schilling (R10) attended the ACSA Leadership Assembly in October. There was a lot of discussion about communication and ways to get the information out. They talked about having resources more readily available for administrators, rather than having them research to find information. They also spoke about increasing attendance at events. He also spoke about the equity conversation taking place in ACSA.

2:30 PM

Break

2:45 PM

Raffle.....John Schilling, Jessica Gomez, Scott Borba

Monthly Check-In Meetings.....John Schilling, All

- **2022-23 Key Council Meeting & Activities Dates (revised Nov 2022)**
- **2022-23 Schedule: Fridays (1st of the month)**

Check-in Meetings: 7:00 – 7:30 AM						
2023	Jan	Feb	March	April	May	June
Elementary	6	3	3	7	5	2

- **Meeting Topics**

- **Monthly Presentation [Sign up](#)**

Notes:

John Schilling (R10) shared that a survey was sent out during the summer regarding the best time for monthly check-in meetings. They will be on the first Friday of the month from 7:00 – 7:30 AM. They will begin on January 6th. Joanne Flowers/Mary Gomes (ACSA) will send out the Zoom links for those monthly check-ins.

If you click on the meeting topics link, you will see the meeting topics that were shared on the Networking Slides we all completed earlier this year. John will send out an email to the Council to sign up to share on a topic of their choice.

2:55 PM Navigating [Council Google Folder](#).....**Mary Gomes**

Notes:

Not reviewed.

3:10 PM **Status of Elementary Ed Newsletter**.....**John Schilling, Eveline Huh, All**

- **Purpose**
- **Council Outreach and Impact**

Notes:

Elementary Ed Newsletter had previously been included in the ACSA EdCal newspaper that would come out twice a year. It fell off during COVID. John Schilling (R10) asked if this was something we wanted to go back to. Eveline Huh (R14) shared that we are doing a lot of other things as a Council post-COVID that appear to be more valid (monthly check-ins). It was agreed that we will not continue the Elementary Ed Newsletter at this time.

3:20 PM **Discussion: Strategies for Increasing Region impact**..... **All**

- **Requesting Region job-alike lists**

Notes:

How are we communicating the EEC information back to our Region and is it getting to other principals?

- John Schilling (R10) shared that he would share the EEC Council Agenda/Minutes after each meeting that was then sent out to his Region.
- It is important that we have a common message.
- We need to have a uniform way of reporting our information out to others.
- We don't have access to all the Region principals, so it makes it difficult for us to make sure the information is getting out to everyone we want it to.
- We need to speak to our Region Presidents about getting the information out (agenda & minutes from meetings).
- Communicating with our members is the priority.

- We will discuss more about communication at our January meeting.

Earlier Agenda Item: New K-12 Site Administrator Leadership Network

Notes:

Mary Gomes (ACSA) introduced leaders of the National Association of Secondary Schools (NASSP): Kip Motta, President; Ronn Nozoe, Executive Director; and, Derrick Lawson (R19) Board Director.

Derrick shared we need to do more for site administrators.

- He is inviting all of us to get our colleagues and fellow administrators to attend the K-12 Administrator Online Network
- The first meeting was in October
 - Build our network of people
 - Building resiliency
 - Renewal & how you refill your bucket
- One Wednesday a month for the rest of the school year.
- The October meeting was recorded and is available in the ACSA Online Learning Center for network meeting participants.
- Survey was sent out asking about the most pending topics for site leadership.
- Derrick would like our input on the spreadsheet that was shared and help get people to attend.
- Critique what has already been done and provide suggestions/feedback (can be sent to Mary Gomes and/or Council President John Schilling) by Friday, November 18th.
- May 2023 topic will be to close the year out with celebration and grace and how start the year inspired.

3:35 PM Preview: March 2023 Site Visit (San Jose) & Council Meeting.....John Schilling

Notes:

John Schilling (R10) had contacted a colleague in Mt. Pleasant Elementary School District. That is tentatively where we are looking at. It is relatively close to San Jose Airport. Meeting usually begins around 8:30 AM. The meeting is scheduled for Tuesday, March 21st. There will be a presentation by principal, tour around school, and then Council Business Meeting.

3:45 PM New [Travel Claim Submission](#) Process.....Mary Gomes

- **Fillable EEC Travel Expense Claim Form**
- **Submission Link**

3:50 PM Debrief Meeting & Prepare [Meeting Summary](#) All

Announcements

- **[K-12 Site Administrator Leadership Network Meetings](#)**
(W) 4:00-5:00 PM
 - **November 9, 2022**
 - **December 14, 2022**
 - **January 18, 2023**
- **Monthly Council Check-In Meeting** **(F) 7:00-7:30 AM**
 - **January 6, 2023**

- **Council Business Meeting #2:** (M) 9:00 AM – 1:30 PM
 - **January 23, 2023**

Good of the Order

Raffle.....John Schilling, Jessica Gomez, Scott Borba

4:00 PM **Adjourn (motion and second) John Schilling**

Notes:

Motion to adjourn was made by Eveline Huh (R14) and seconded by Jessica Gomez (R19). Meeting adjourned at 3:45 PM