

# ACSA REGION III

## 2013-14 Nomination Form

### Administrator of the Year Award

The Region 3 Administrator of the Year Award nomination period will be open until November 29, 2013. Region 3 will use an initial short form nomination process for the 2013 region awards. A panel of administrators will review and score the nominees. A finalist in each category will be identified by December 6, 2013. A second award winner in each category will be selected and recognized as the Region 3 Silver Star Award winner. The remaining nominees in each category will receive a certificate.

For each finalist, the nominator will be required to submit a completed long-form nomination form to enter the finalist for statewide consideration. The long form is available from State ACSA website, [www.acsa.org/awards](http://www.acsa.org/awards) and is due Feb 3.

**To nominate a candidate for the Region 3 Administrator of the Year Award, the following Region 3 2013-14 Nomination Form or a photocopy must be used to submit nominations.** The form must be filled out completely to be considered for the award. Nominations must first be submitted to Region 3 consideration for a regional or state-level ACSA award.

**Criteria:** A nominee for Administrator of the Year must be **an active ACSA member** who demonstrates exemplary performance related to the criteria.

**Regional selections will be based on the degree to which a nominee meets the following criteria\*:**

- 1) Promotes the success of all students by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community.
- 2) Promotes the success of all students by advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth.
- 3) Promotes the success of all students by ensuring management of the organization, operations, and resources for a safe, efficient, and effective learning environment.
- 4) Promotes the success of all students by collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources.
- 5) Promotes the success of all students by modeling a personal code of ethics and developing professional leadership capacity.
- 6) Promotes the success of all students by understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.
- 7) Promotes the success of all students by advocating, nurturing, and sustaining the use of new technology.
- 8) Participates in ACSA on a state level (also regional and/or council).

\* A nominee for Administrator of the Year in the Classified Manager, Confidential Employee, and Professor of Education categories may be any ACSA member who demonstrates exemplary performance in the following standards:

- Strong support for the school management team.
- Exceptional leadership in managing school programs.
- Commitment to educational quality and student achievement.
- Commitment to professional growth.
- Creativity and innovation in dealing with issues and problems facing public education.

**Submit nominations by November 29, 2013, as an e-mail attachment or by regular mail to:**

Emilie Simmons, Region 3 Consultant  
Email: [emilie.simmons@aol.com](mailto:emilie.simmons@aol.com)  
4429 Glen Oak Court  
Sacramento, CA 95821

# Administrator of the Year Nomination Form

Award Category (select one from box at right) \_\_\_\_\_

Name of Nominee\* \_\_\_\_\_

Current Position/Title \_\_\_\_\_

School or District \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Work Telephone \_\_\_\_\_ Home Telephone \_\_\_\_\_

Fax \_\_\_\_\_ E-mail \_\_\_\_\_

ACSA Member since\* \_\_\_\_\_ (Year)

\*Nominee must be a current ACSA member to be eligible for this award.

Name of Nominator \_\_\_\_\_

Title \_\_\_\_\_

School or District \_\_\_\_\_

Address \_\_\_\_\_ Region # \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Work Telephone \_\_\_\_\_ Home Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

- Superintendent
- Secondary Principal
- Middle Grades Principal
- Elementary Principal
- Central Office Administrator  
– County/District
- Secondary Co-Administrator
- Elementary Co-Administrator
- Classified Leader
- Confidential Employee
- Personnel/Human Resources
- Adult Education
- Career Technical Education
- Special Education
- Superintendent/Principal
- Business Services
- Pupil Personnel
- Curriculum and Instruction
- Continuation'/Educational  
Options
- Professor of Education
- Retired Administrator

**A. NOMINEE'S educational experience** (Please select no more than five major activities in each category.)

Positions Held	School Systems/Firms	Dates
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

**B. Professional and community memberships, achievements, and awards.**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**C. Describe how the candidate meets the criteria for excellence as a candidate for Administrator of the Year in the category selected above. (Please limit the description to this space.)**