

# ACSA REGION III

## 2012-13 Nomination Form

### Administrator of the Year Award

The Region III Administrator of the Year Award nomination period will be open from September 15 to November 30, 2011. Region III will use an initial short form nomination process for the 2012 region awards. A panel of administrators will review and score the nominees. A finalist in each category will be identified by December 9, 2012. A second award winner in each category will be selected and recognized as the Region III Silver Star Award winner. The remaining nominees in each category will receive a certificate.

For each finalist, the nominator will be required to submit a completed long-form nomination form to enter the finalist for statewide consideration. The long form is not yet available from State ACSA.

**To nominate a candidate for the Region III Administrator of the Year Award, the following Region III 2012-13 Nomination Form or a photocopy must be used to submit nominations.** The form must be filled out completely to be considered for the award. Nominations must first be submitted to Region III consideration for a regional or state-level ACSA award.

**Criteria:** A nominee for Administrator of the Year must be **an active ACSA member** who demonstrates exemplary performance related to the criteria.

**Regional selections will be based on the degree to which a nominee meets the following criteria\*:**

- 1) Promotes the success of all students by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community.
- 2) Promotes the success of all students by advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth.
- 3) Promotes the success of all students by ensuring management of the organization, operations, and resources for a safe, efficient, and effective learning environment.
- 4) Promotes the success of all students by collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources.
- 5) Promotes the success of all students by modeling a personal code of ethics and developing professional leadership capacity.
- 6) Promotes the success of all students by understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.
- 7) Promotes the success of all students by advocating, nurturing, and sustaining the use of new technology.
- 8) Participates in ACSA on a state level (also regional and/or council).

\* A nominee for Administrator of the Year in the Classified Manager, Confidential Employee, and Professor of Education categories may be any ACSA member who demonstrates exemplary performance in the following standards:

- Strong support for the school management team.
- Exceptional leadership in managing school programs.
- Commitment to educational quality and student achievement.
- Commitment to professional growth.
- Creativity and innovation in dealing with issues and problems facing public education.

**Submit nominations by November 30, 2012, as an e-mail attachment or by regular mail to:**

Emilie Simmons, Region III Consultant  
Email: [emilie.simmons@aol.com](mailto:emilie.simmons@aol.com)  
4429 Glen Oak Court  
Sacramento, CA 95821

# Administrator of the Year Nomination Form

Award Category (select one from box at right) \_\_\_\_\_

Name of Nominee\* \_\_\_\_\_

Current Position/Title \_\_\_\_\_

School or District \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Work Telephone \_\_\_\_\_ Home Telephone \_\_\_\_\_

Fax \_\_\_\_\_ E-mail \_\_\_\_\_

ACSA Member since\* \_\_\_\_\_ (Year)

\*Nominee must be a current ACSA member to be eligible for this award.

Name of Nominator \_\_\_\_\_

Title \_\_\_\_\_

School or District \_\_\_\_\_

Address \_\_\_\_\_ Region # \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Work Telephone \_\_\_\_\_ Home Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

- Superintendent
- Secondary Principal
- Middle Grades Principal
- Elementary Principal
- Central Office Administrator  
– County/District
- Secondary Co-Administrator
- Elementary Co-Administrator
- Classified Leader
- Confidential Employee
- Personnel/Human Resources
- Adult Education
- Career Technical Education
- Special Education
- Superintendent/Principal
- Business Services
- Pupil Personnel
- Curriculum and Instruction
- Continuation'/Educational  
Options
- Professor of Education
- Retired Administrator

**A. NOMINEE'S educational experience** (Please select no more than five major activities in each category.)

Positions Held	School Systems/Firms	Dates
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

**B. Professional and community memberships, achievements, and awards.**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**C. Describe how the candidate meets the criteria for excellence as a candidate for Administrator of the Year in the category selected above. (Please limit the description to this space.)**