



## ACSA Region 14 Invites You to a Workshop Presented by School Services of California Inc.

### Resume and Interview Advice for Aspiring School Leaders

A Three-Hour Interactive Training

#### ABOUT THE WORKSHOP

This interactive learning session is for local educational agency (LEA) professionals with interest in preparing for the next step in their career. Topics will apply to promotional pathways in the instructional and operational areas, and content is based on current LEA employment trends. The presenter will cover industry standards for professional application materials, with an emphasis on accuracy and tailoring the resume to the position. The interview process will be covered in depth, and attendees will participate in a comprehensive discussion including wearing the appropriate dress attire, interacting with the interview panel, and how to answer the most difficult question: "Tell us about yourself and why did you apply?" The learning experience will be enhanced by community of practice discussion with peers.

#### DISCUSSION TOPICS AND ACTIVITIES:

- Getting your foot in the door—creating effective application materials
- Interactive group activities (resume and cover letter peer review)
- Interviewing in the current LEA job market
- Mock interview activities

#### LOCATION:

**Ayers Hotel Manhattan Beach Hawthorne**  
14400 Hindry Ave  
Hawthorne, CA 90250

#### DATE AND TIME:

**February 22, 2024**  
**4:30 Networking**  
**5:00 p.m. – 8:00 p.m. Workshop**  
**Dinner served: 6:00 p.m.**

*This workshop is brought to you by:*



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#### PRESENTED BY:



**Danyel Conolley**  
Director, Management  
Consulting Services

#### ATTENDEES SHOULD PREPARE FOR THIS SESSION BY CREATING APPLICATION MATERIALS:

- Choose a job posting and prepare your resume and cover letter as if you were applying
- Bring the application materials and job posting for peer review activity

To register, click [here](#)

For questions, please contact  
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