

**ACSA Region XIX Delegate Assembly Meeting  
Wednesday, September 14, 2011  
Minutes**

**PRESENT:** DeEtte Allert, Andrea Aragon, Mauricio Arellano, Kathy Beglau, Kiela Bonelli, Ed Clement, Cheryl Dollar, Linda Dugdale, Cindy Freeman, Alain Guevara, Susan Helms, Kim Hendricks, Jenny Hirst, Steve Hovey, Dick Husband, Glenn Jacobs, Jesus Jimenez, Susan Jindra, Sari Kustner, Barry Kayrell, Pat Lasarte, Derrick Lawson, Michael Lin, Maribel Mattox, Lynn McCown, Robert Meteau, Jane Mills, Sue Moore, Shannon Nelson, Maryalice Owings, Jeri Peterson, Mirna Pierce, Tracy Piper, Robert Recado, Gary Reller, Tracey Rivas, Gary Roughton, Marilyn Saucedo, John Simonson, Christine Wallace, Dave Williams, Brian Wood

**GUESTS:** Julio Omier, Caron Winston

**1.0 Call to Order** - The meeting was called to order by President Mauricio Arellano.

1.1 **Welcome and Introductions** - Mauricio Arellano welcomed the group and self introductions were made.

1.2 **ACSA Mission/Vivid Description** - Jesus Jimenez read the ACSA mission statement.

**2.0 Caught Being ACSA** – Two individuals were recognized as part of the “Caught Being ACSA” program. Julio Omier, PSLA, and Caron Winston, WRCASM, were honored for their accomplishments that reflect the ACSA mission statement.

**3.0 Consent Items**

3.1 **Augmentation/Approval of Agenda** – Motion by Cheryl Dollar, second by John Simonson to approve the agenda as written; approved by all.

3.2 **Approval of Minutes (April 27, 2011)** – Motion by Maryalice Owings, second by Barry Kayrell to approve the minutes of April 27, 2011; approved by all.

3.3 **Approval of Minutes (June 5, 2011)** – Motion by Cheryl Dollar, second by John Simonson to approve the minute of June 5, 2011 with the addition of the following individuals present: Maryalice Owings, Benton Dorman, Gary Roughton, Barry Kayrell, Jesus Jimenez, Keila Bonelli.

#### 4.0 Information Items

4.1 **Bylaws** – John Simonson presented the bylaws in the revisions that have been suggested. The bylaws will be placed on the region website and a vote will take place to adopt the revisions at the January meeting.

4.2 **Women’s Leadership Network** – Sharon McGehee has volunteered to lead the activities for a Women’s Leadership Network in the region. She will attend the AASA/ACSA Women’s Leadership event to get ideas for activities that our region can host. An evening event will be planned for later in the year.

5.0 **Ongoing Learning** – Cindy Freeman shared information regarding a recent trip she made to Kenya. A slide show was shared.

#### 6.0 Reports

6.1 **Region President** – Mauricio Arellano reminded members about the GROW theme for his year as presidency. As part of GROW, the region has been working on changing the governance structure, has created the Caught Being ACSA program, and provides professional development topics during the region delegate assembly meetings. We are also attempting to widen the influence of ACSA with the use of membership videos. Mauricio shared a summary of the Jones Window activity that took place during the June leadership conference. Areas that we will continue to work on include setting aside time for future planning during meetings, incorporating activities so delegate assembly members can work with those from other charters, and eliminating repetition during the meetings. A discussion took place regarding making the delegate assembly meetings paperless. It was agreed by the majority of attendees that they would be willing to bring the documents saved on their laptops or iPads or other devices and have the meetings paperless.

6.2 **Region Past President** – John Simonson will chair the awards selection committee. Committee members, including Kathy Beglau, Maryalice Owings, Mike Linn, Will Carr, Jeri Peterson, and Maribel Mattox, will meet the first week of January to select region winners.

6.3 **State ACSA Board Director** – Barry Kayrell shared information about the Simitian legislation and the retirement pension discussions.

6.4 **President Elect** – Steve Hovey reported that the meeting with charter presidents was useful. Discussion included regionalizing charter membership events, i.e., charters hosting events together rather than each charter hosting their own. During the charter presidents meetings, one topic of discussion will be held at

each meeting and for January, the topic will be classified management involvement and awareness of ACSA.

- 6.5 **Vice President, Legislative Action** – Kiela Bonelli shared information about the Legislative Action Day being held in April. All names of attendees must be provided to her by December 1, 2011.
  - 6.6 **Vice President, Committees/Councils** – Cheryl Dollar reported that the committee and council breakout session was productive. A list of meeting dates for each group was available. Prior to the Summit in November, 11 committees/councils will be meeting and hopefully attendees will stay to attend the Summit.
  - 6.7 **Vice President, Membership** – Jenny Hirst shared that the membership vice presidents also had a productive meeting with good sharing. Membership reports were available. The Oktoberfest event will be held October 25 and a presenter from State ACSA will be invited to speak about reauthorization.
  - 6.8 **Treasurer** – Mauricio reported for Tony Knapp that the region needs to make between \$5,000 and \$7,000 in reductions. With the electronic newsletter and \$1,000 cuts in the Legislative Action Day budget, another \$5,000 is needed. Reduction of expenditures will take place for the June Leadership conference including one less night of lodging, no Saturday dinner, and not paying a speaker.
  - 6.9 **Newsletter/Website** – Kathy Beglau shared that ACSA Region 19 is on Facebook and those on Facebook should 'like' the page. A video was shown by DACSA, promoting membership. The deadline for articles in the newsletter is September 23, with a public date of early October.
  - 6.10 **Field Services Representative** – Pat Lasarte provided an update of the student and associate charter. At the information meeting, Alice Petrossian will attend and be a guest speaker.
  - 6.11 **Region Consultant** – Sari provided an update on the mentoring program. Those interested in becoming a mentor are encouraged to apply. Sari asked that each charter come up with a couple names of individuals that would be interested. Applications are on the region website. A training will be held October 7 and the time commitment for mentors is 1 to 3 hours per month. Administrator of the year nominations are due December 16 and a link to the applications can be found on the region website.
- 7.0 **Open Forum** – No items needing discussion.
- 8.0 **Adjournment** – The meeting adjourned at 7:50 p.m.