

ACSA Region 12 Elected Board / Support Staff
September 1, 2015
Meeting Minutes

Call to Order: The ACSA Region 12 Elected Board and Support Staff meeting met at Marie Callender's Restaurant in Ontario. President Lonnie Keeter called the meeting to order at 5:23 p.m.

Welcome and Introductions: President Lonnie Keeter welcomed everyone. Board and Support Staff present were President Lonnie Keeter, President Elect Kim Cavanagh, V.P. Legislative Action Scott Sparks, V.P. Committees and Councils Cindie Medeiros, Region 12 State Delegate Dr. Ron Williams, Past President Michelle Wavering, Region 12 Consultant/ Newsletter Editor Bill Olinger and Secretary/Treasurer Jennette Harper. V.P. Membership Kathy Jeide was absent due to illness.

Adoption of Agenda: A motion was made and seconded to adopt the agenda.

President Discussion Points:

1. May 2015 Leadership Conference Evaluations: Most of the evaluations were positive. Suggestion is to make the conference one day instead of two. More time was requested for job- a-likes. Some job- a -likes do not need the full time due to the nature of the job.
- b. State ACSA Leadership Summit will be held in Sacramento in November 2015. The Region is paying for Lonnie and Bill to attend.
- c. The Scholarship requests for 2015-2016 from Fermin Jaramillo, SBCSS, to attend the LCAP Academy in Ontario- \$1095: requesting \$500 scholarship, and Shelley Holt, Fontana USD, to attend Personnel Academy in Ontario- \$1295- requesting full payment were discussed. It is our practice to award three \$500 scholarships approximately ½ of the requested amount after the completion of the academy and other criteria. This will be brought forward to Delegate Assembly in October.

Reports:

1. **Region 12 State Delegate Report:** Dr. Ron Williams discussed the vision of expanding ACSA to the other states so that ACSA would serve all administrators and would be able to attain more political clout when dealing with Federal legislation. Ron also discussed the mentoring program for 1st and end year Principals and District Office positions. Ron is heading up the project. There is no cost. He encouraged all Districts to sign up their employees who fit the program.
- 2.
3. **Past President's Report:** Michelle Wavering asked that those who are submitting colleagues for Administrator of the Year awards start early so they can do a good job and expand upon the areas that the document calls for.

Respectfully submitted by Jennette Harper, Secretary/ Assistant to the Treasurer

Work in teams so all categories can be represented. Encourage members in your District to commit to nominating someone. There will be review sessions and the website has new materials to help in the nomination process.

4. **President Elect's Report:** Kim will be putting together a nominating committee for vacancies for the Region 12 Board. We will need a President Elect, Vice President of Committees and Councils, and a V.P. for Membership for the 2016-2017 school year. Kim will ask for names at the Delegate Assembly.
5. **V.P. Legislative Action:** Scott Sparks has sent several emails out to the Legislative Action members to begin to build relationships. He plans on inviting local elected officials to the Delegate Assembly so members can get to know them better and the Legislators can get to know what ACSA is about at the local level.
6. **V.P. Membership Report:** Kathy Jeide was ill and not in attendance. The membership social will be held in the High Desert at Spring Valley Country Club on September 29th from 5:00 to 7:00 pm.
7. **V.P. Committees and Councils Report:** Cindi Medeiros reported the handbooks for the Committees and Councils representatives are complete. She will be giving them out at Delegate Assembly. All positions are filled at this time.
8. **Treasurer's Report:** Jennette Harper gave the Treasurer's Report. State ACSA's new mileage reimbursement rate is \$0.575 and it was moved to make that rate the Region's rate for this fiscal year (2015-2016)
9. **Region Consultant and Newsletter Editor's Report:** Bill Olinger reported that the Delegate Assembly will be held at Cambridge College in Ontario. Please refer to the email for the address and directions to the College.
 - b. The location of the Administrator of the Year Awards will be at The Doubletree Hotel in San Bernardino.(formally the Hilton). They can accommodate us and there was positive comments from our last event held there. They have finished the remodeling.
 - c. Bill is trying to connect with San Bernardino City and Colton to re-activate the charters and is reaching out to the District Offices for names of potential charter board members.
 - d. All updates to the calendar have been made. He is working on the Blog which will be on the website. He has uploaded all the events on the website.

- e. Bill is pursuing printing Region Thank You cards. Those in attendance agreed we needed to have some made.
- f. Gail Grant is our Lead Ambassador for the Region. She will assist with the mentoring and other duties.
- g. Attendance at the ACSA Academies continues to be well supported by the members. The members feel the Academies are great for networking and provide valuable information.

Open Forum/ Announcements/ Concerns:

There were no comments or concerns at this time.

Adjournment: The meeting adjourned at 6:45 p.m.