

Board of Directors – Meeting Summary

Meeting Date: October 10, 2025

Announcements:

- NEXT MEETING: February 20, 2026 (virtual meeting)
- 2026 ACSA Board Retreat: July 13-15; Location is TBA.

2.0 Consent Items:

The ACSA Board of Directors approved the following consent items: meeting minutes for the July 16, 2025, meeting; membership report as of August 31, 2025; proposed policy revisions to Section 9: Human Resources; proposed policy revisions to Section 5.27: Committees and Councils, Discontinuing a Committee/Council; financial statements for twelve months ending June 30, 2025 (unaudited).

3.0 Presentations:

3.1 ACSA Employee Recognitions

ACSA presented its Staff Superstar awards to Carlotta Cabrera, Membership Operations Director (ACSA Member Services) and Dorothy Johnson, Legislative Advocate (ACSA Governmental Relations).

3.2 State Committee Chair/Council President End-of-Term Report

3.2.1 Council of Adult Education Leaders—Dr. Thoibi Rubliatus, President

To review this presentation, [click here](#).

3.3 Leading for Student Success—presented by Dr. Paul Gothold, Dr. Francisco Escobedo, and Dr. Judy White

To review this presentation, [click here](#).

4.0 Action Items:

4.1 ACSA Board of Directors Protocols

The ACSA Board of Directors approved the Board protocols for the 2025-26 year.

5.0 Discussion Items:

5.1 Leadership Assembly: October Debrief and Planning for 2026 Assemblies

Feedback from the Board of Directors regarding the event was generally positive. Key points from the discussion are provided below:

- The panelists' forum was well received and highlighted the diverse perspectives, especially with the inclusion of a principal in the discussion.
- The presentation by the ACSA Membership Support Services was particularly valuable due to the relevant scenarios presented. A recommendation was made to include this type of presentation again in future events.

- It is essential to provide clearer information about the purpose of the Leadership Assembly for new leaders. This will help them understand why these meetings are held and what is expected of them.
- There should be a dedicated session focused on best practices for building and sustaining membership.
- Special Education is a critical topic that needs to be discussed, including support for students and the educator pipeline. A suggestion was made to have a panel discussion on this subject matter as it would be beneficial to the attendees.

ACSA staff anticipated feedback regarding the lack of collaborative activities during the assembly. Unfortunately, due to the timing of the content, we were unable to engage in the strategic planning item as planned.

February's meeting will be held virtually and will be open to a statewide audience. ACSA staff will incorporate an interactive component in this session.

5.2 Review of the State ACSA FY2025-26 Annual Goals

To review this presentation, [click here](#).

5.3 Consideration of Grace Period for Leadership Service Eligibility

- The current ACSA bylaws indicate that regular membership is extended only to individuals currently employed in California within specific qualifying roles.
- Regular members are granted privileges, including eligibility to serve as officers, directors, and committee and council members.
- The ACSA bylaws state that when a member loses employment and no longer qualifies for regular membership, they also lose the right to hold leadership positions.
- Currently, there is no written bylaw or policy that addresses a grace period for individuals in leadership positions who become unemployed. According to ACSA's bylaws, any requested changes to the bylaws must be considered by the Leadership Assembly, while policy changes must be submitted to the Board and require a two-thirds majority vote for approval.
- ACSA staff recommended that the Board consider adding a grace period into our bylaws and policies should an ACSA leader become unemployed during their role.
- To address this request, the Board assigned the Leadership Development Committee to conduct a study. The study may include the following components:
 - o Reviewing the current bylaws and policies that govern membership eligibility and leadership roles
 - o Considering whether a grace period (e.g., 3-6 months) should be established for members who temporarily lose employment but are actively seeking re-employment in qualifying roles
 - o Comparing practices of similar organizations
 - o Evaluating the impact of these positions on governance stability, representation, and organizational credibility
 - o Making a recommendation to the ACSA Board of Directors.

5.4 Review of ACSA's Professional Learning Services Events

To review this presentation, [click here](#).

5.5 ACSA AI Task Force update

- The AI Task Force was established in May 2025. Its responsibilities include researching, making recommendations, and reporting findings to the Leadership Development Committee and the ACSA Board of Directors.
- is currently collaborating with ACSA's Professional Learning Services to offer a free five-part AI Zoom series, which may present future revenue opportunities.
- Additional focus areas include developing practical sessions (e.g., "AI 101") and ensuring compliance with FERPA, HIPAA, and PII regulations.
- Next steps will involve working with ACSA's President and Executive Director to refine theories and recommendations for the next phase.

6.0 Reports/Updates:

6.1 Board of Directors Responsibilities at the 2025 Leadership Summit

To review this presentation [click here](#).

6.2 Report of the California Administrators Equity Alliance (CAEA)

- The ACSA Alliance met on October 8, to align its priorities and establish an execution plan.
- During the meeting, members received a federal briefing and policy update that helped clarify the group's message and advocacy strategy.
- The group confirmed two key commitments, including serving on a panel ACSA's Leadership Summit and target outreach to key legislators to plan and promote ACSA's Legislative Action Day.
- A CAEA webpage is in the process of being created to improve communication and enhance content sharing and coordination.

PAC Board of Directors Meeting

2.0 Consent:

The ACSA Board of Directors approved the minutes of the July 16, 2025, meeting.

3.0 Presentations:

3.1 Political Action Committees: Spending and balance updates.

[Click here](#) to review this information.

5.0 Discussion Items:

5.1 Political Landscape and 2026 Election Update.

- The end of the calendar year is important because candidate fundraising figures are updated and released to the public. Dollars matter and they demonstrate the viability of a candidate.

- ACSA needs to balance waiting to make an endorsement on key races in order to make an informed decision and allow opportunities for member engagement, while engaging as early as possible so our endorsement has the most impact.
- There are a good number of open legislative seats that have overlap with the majority of ACSA regions. ACSA Governmental Relations is analyzing these races and will work with the VPLA's to carry out endorsement interviews. The ACSA Board of Directors will be looped into communications involving their regions.

6.0 Reports

6.1 Report of the Vice President for Legislative Action

2026 Legislative Action Days will be held on April 20-21, 2026, in Sacramento.