



association of california school administrators committees & councils

AGENDA

SECONDARY EDUCATION COUNCIL MEETING

March 7, 2024

10:00 AM – 3:00 PM

Hybrid Meeting

ACSA, Third Floor Conference Room, 1029 J Street, Sacramento 95814

[Access Zoom link here](#)

10:00 AM Call to Order (motion and second) Heather Conkle

- Adopt Agenda
- Confirm Council Secretary
- Confirm Attendance, [Membership Roster](#)
- Affirm [ACSA Mission, Council Purposes & Vision, Council Goals](#)
- Approve Meeting Minutes: [01-18-24](#)

Welcome Heather Conkle

- [Networking Slides](#)

Notes:

Maricruz Hernandez and Bonnie Munguia will support the meeting by taking notes on the follow up meeting document.

We read and reviewed the ACSA Mission, Council Purpose, and Vision, and Council Goals. Jeffrey read the Mission, Felicia read the Vission, and Renee read the Purpose.

Meeting notes were read: Mike made the first motion to approve the minutes, Felicia made the 2nd motion. Minutes were approved unanimously.

10:15 AM Celebrating Service on the Council Heather Conkle, Mary Gomes

- (R1) Brian Norby
- (R8) Vivian Rhone-Lay
- (R9) Margaret Files

Notes:

Completing their terms are Margaret Files who will be serving on the CTE Council. (Region 9)

Completing term is Bryan Norby from Region 1.

Vivian Rhone-Lay from region 8.

- 10:30 AM** **NASSP Spotlight Derrick Lawson**
- **National School Leaders Advocacy Conference: March 10-13, 2024, Washington, DC**
 - **NASSP Advocacy**
- K-12 Site Administrator Leadership Network Derrick Lawson**
- Ladder of Engagement for Council Service Derrick Lawson**

Notes:

Reminder that one of the functions of our council is the affiliation to the National Council. Possible changes to graduation requirements were discussed, Computer Science and Ethnic Studies and where to fit the course in the students schedule. Future agenda items are to invite somebody to provide more information on possible changes to graduation requirements, including budget and funding. Members in the Council will follow up in regards to testing and accountability. There will be follow up also in regards to the credential that will be required to teach Computer Science. Other topics like IA, Financial Literacy, Cyber security were also hot topics that were discussed.

A document has been created and added to the shared drive for members in the Council to add questions and comments for Hot Topic Discussions.

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- 11:00 AM** **Professional Learning: CDE Update on Testing & Accountability**
- **Cindy Kazanis, Director
Analysis, Management & Accountability Reporting Division**
 - **Mao Vang, Director
Assessment Development & Administration Division**

Notes:

Our partner from CDE, Cindy Kazanis, presented about Accountability and the Dashboard. [Here is her presentation](#). Mao Vang then gave a presentation on Assessments. [c1. ACSA Secondary Education Council.pdf](#)

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- 11:40 AM** **Council Bylaws, Purposes: Review and Approval Heather Conkle, Mary Gomes**

Notes:

We worked on reviewing and updating the Secondary Education Council purpose. We made changes to include equity language and named a few agencies.

This is the start of the revision of the Purpose of the Secondary Council:

“To identify and study issues and make recommendations to ACSA Board of Directors related to secondary education.

To advocate for equitable practices and policies which will lead to high quality programs for secondary students.

To recruit secondary administrators as members and to maintain a liaison between ACSA, NASSP, C.I.F., CDE, and other state agencies relating to secondary education.

To plan, coordinate, and implement professional learning programs and networking opportunities for secondary administrators.”

Noon

Lunch

- 12:30 AM** **2023-24 & 2024-25 Council Goals Heather Conkle, Mary Gomes**
- Review of Progress Implementing 2024-25 Goals
 - ACSA [Strategic Plan & Framework](#)
 - Developing 2024-25 Goals

Notes:

We reviewed and updated our goals for 2023-2024. [This is the document that we updated.](#)
The goal of this activity is to reflect and evaluate the effectiveness of the council on the implementation of this year’s goals and update the goals for next year. The evaluation and revision of the goals will continue during the orientation.

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- 12:50 PM** **Secondary Education Strand at 2024 Leadership Summit All**
- 2024 Topic, presenter(s)
 - 2024 Topic, presenter(s)

- Topics & Member-Presented Professional Learning for 2022-23 All**
- 2-3 members at each Council meeting

Notes:

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- 1:00 PM** **[ACSA Governmental Relations Update](#)**
- Serette Kaminski , Legislative Advocate

Notes:

Serete Kaminski presented in regards to the Governor’s budget. The budget negotiation will continue until the end of summer.

1:15 PM **Open Forum, Hot Topics, Best Practices Sharing** **All**

Notes:

Activity: SEC members were asked to participate in [jamboree board activity on areas of expertise](#).

1:35 PM **Break**

1:45 PM **Professional Learning:
ROOT CAUSE ANALYSIS: The 5 Whys** **Heather Conkle**

Notes:

Heather shared with us the Root Cause Analysis protocol that we can use for situations that administrators are trying to solve at their school sites.

2:00 PM **Reports, Updates:**

- **ACSA Board.....****Mehereen (Rene) Rickard**
 - **ACSA Board Meeting Summary**
 - **ACSA Board Report**
- **Council President Report** **Heather Conkle**
- **ACSA Legislative Policy Committee (LPC)** **Andrea Lemos**
- **CA Interscholastic Federation (CIF).....** **Erika Tejada**
- **CA Career Resources Network (CalCRN).....** **Laura Walls**
- **CA Dept. of Education (CDE).....** **Kyle Castleman**

Notes:

Mary shared the ACSA Middle Grades Education Council bylaws. The SEC updates to the bylaws were reviewed. Mary provided a thorough explanation of the updates in the [draft of the SEC Bylaws document](#) .

Reports included in the folder included.

ACSA Board: PD opportunities, Lead with Pride, Leg. Action April 28 and 29.

ACSA President: Provide some highlights and announcements.

ACSA LPC: Presented on school suspensions for student activities that occur outside of school.

Update on Law enforcement notifications about areas to report.

Preventing libraries from book ban.

CIF report can be found in the reports folder. Heather reviewed some of the main items. All items were informational only and not action items.

CalCRN Report: Laura Walls presented highlights and features of the California Career Center and the California Career Zone. Complete details included in the report.

CDE Today Newsletter.

CDE Report: Kyle Castleman shared with the participants the link to California Educator’s Together. Lesson Design Opportunities website, link included in the report.

2:45 PM **Debrief Meeting & Prepare [Meeting Summary](#)..... All**

Announcements

- [K-12 Site Administrator Leadership Network Mtgs](#) (W) 4:00-5:00 PM
 - **April 10, 2024** *Planning Meaningful Professional Developments*
 - **May 1, 2024** *Closing the School Year with Celebration and Grace, Opening the New Year with Inspiration and Hope*
- [ACSA Master Schedule Training](#)
In-Person \$449
 - **Fri, Mar 22, 2024 | 9:00 am – 4:00 pm | San Marcos****Virtual**
 - **Fri, March 8, 15, April 19 | 9:00 am – 12:00 pm**
- [ACSA Legislative Action Days](#)
 - **April 28-29, 2024 (in-person, Sacramento)**
- [2024-25 Council Meeting Dates](#)
 - **September 23, 2024: Orientation | Virtual**
 - **November 13, 2024: Business Mtg #1 | In-Person, San Diego**
 - **January 23, 2025: Business Mtg #2 | Virtual**
 - **March 27, 2025: Business Mtg #3 | In-Person, Sacramento**

Good of the Order

3:00 PM **Adjourn (motion and second) Heather Conkle**

Notes:

The meeting summary document was completed by all participants.

Mary reviewed all the future events coming up.

Leadership network met two days ago. When members register they have access to all the resources shared. Mary also reviewed the other events coming up. SEC orientation will be 2 hours in September. Council meeting dates for all 2024-2025 meetings are available in the link included.

Meeting adjourned at 2:52pm , 1st motion made by Felicia Limbrick R12 and the 2nd motion was made by Jeffrey Ochs, R2. All council members voted in favor to adjourn the meeting.

