



STUDENT EVENT SUPPORT REQUEST FORM

Charter Name

Event Name

Event Date

Event Time

Event Location

Number of Students Involved

Event Description

Estimated Total Cost for Event

Amount of Grant Request (not to exceed \$500)

Name of Individual Submitting Request

Charter Position/Title

Charter President's Name

Charter President's Signature (Required)

Date Submitted to Region Vice President-Programs

Remaining Information to be completed by Region Vice President-Programs:

Date of Presentation to Region 14 Executive Board

Approved by Region 14 Executive Board (Y/N)

Date of Confirmation of Approval/Denial to Charter President

This request form must be submitted to the Region 14 Vice President - Programs in time to be presented to the Region 14 Executive Board for approval prior to the commencement of the event. Reimbursement will be issued after completion of the event. Evidence of completion (i.e. event program, proof of payment) should be submitted to the Vice President - Programs. A charter is limited to two requests for support in any given year.