

Salinas Valley Charter

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ARTICLE I NAME AND PURPOSE

Section 1. The organization shall be named the Salinas Valley Charter of Region 10 of the Association of California School Administrators.

Section 2. Purposes

The specific business for which the Association is formed is to promote the advancement of education by:

- A. Improving the educational process by helping members become more effective in their various roles as educational leaders.
- B. Creating the resources that will enable California school administrators to develop and apply creative leadership and management.
- C. Providing programs specifically designed to relate the Association's activities to students, their needs and problems at all levels, preschool through adult education.
- D. Advancing education by sponsoring research and investigation.
- E. Meeting the needs of members by providing a single organization to represent those needs to the other publics with whom school administrators interact.
- F. Disseminating information about the school administrator's profession through a communications system of publications, conferences and various field services, local, state and federal public relations.
- G. Cooperating and working with teachers, students and the public so that the needs of learners and the community may be best served.

ARTICLE II GEOGRAPHICAL DESCRIPTION

Salinas Valley Charter shall include the Salinas Valley from North Monterey County Unified School District to the San Luis Obispo County Line.

ARTICLE III MEMBERSHIP

Pursuant to the following sections, membership in ACSA shall be limited to persons who have professional involvement of leadership responsibility in education including persons in training, supporting and consulting services.

Section 1. Regular membership

Regular members shall have voting privileges and be eligible to serve as Association officers, directors or committee members at State, Region and Charter levels. Regular membership shall be restricted to individuals employed in California.

Regular membership shall be limited to those Employees in a school district or other educational agency designated or functioning as management employees, members of the management team, confidential employees or certificated supervisory employees. Regular members on leave/sabbatical who are committed to return to active employment.

Section 2. Retired Membership

Retired members shall have no voting privileges, nor shall they be eligible to serve as Association officers, directors or State committee members but shall be eligible for Charter membership and to serve on committees. Retired members shall be limited to:

- a) ACSA members not currently employed in the field of educations but receiving compensation from the State Teachers' Retirement System.
- b) ACSA members who have been certified as being totally and permanently disabled.

Section 3. Associate Membership

Associate members have no voting privileges, nor shall they be eligible to serve as Association officers, directors, committee or charter members. They may, however, be members of a Student/Associate Charter

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and serve as officers or committee members of that Charter.

Available to individuals not eligible for regular membership. Associate membership shall be limited to:

- a) ACSA members reassigned to classroom or other duties outside administration/supervision.
- b) Individuals meeting credential requirements for membership but who have not yet been employed in a position qualifying them for regular membership.
- c) Individuals who are California members of the Association for Supervision and Curriculum Development (ASCD) not eligible for regular Membership in ACSA.
- d) Consultant membership: available to education consultants.
- e) Other individuals as approved by the Executive Board.

Section 4. Student Membership

Student members have no voting privileges, nor shall they be eligible to serve as Association officers, directors, committee or charter members. They may, however, be members of a Student/Associate Charter and serve as officers or committee members of that Charter.

Student membership is available to individuals who are graduate students verified to be enrolled in programs of Education Administration leading to an administrative credential in an accredited institution of higher learning.

ARTICLE IV OFFICERS

Section 1. Active ACSA membership is a requirement to hold any office within this Charter Group.

Section 2. The officers of this Charter Group shall be President, President Elect, Secretary, Treasurer,

Membership, Professional Development, and Communications Officer.

Section 3. The term of office shall be two years from July 1 to June 30 of each fiscal year for each officer and Vice President and Membership Chairs will also be a term of two years.

Section 4. Duties of Officers

President The President of the Charter Group shall:

- a) Preside over all meetings of the Executive Board.
- b) Appoint committee members after consultation with the other members of the Executive Board.
- c) Provide leadership to the Charter Group and perform such other duties as ordinarily pertain to the office of president.
- d) Ensure representation of the Charter Group at all Region 10 Executive Board meetings.
- e) Serve as a member of the Region 10 Executive Board.
- f) Provides articles for the Region 10 newsletter.

President Elect The President Elect of the Charter Group shall:

- a) Act as an aide to the president and shall serve in his absence in all duties pertaining to that office.
- b) Succeed the president.

Secretary The Secretary of the Charter Group shall:

- a) Keep minutes of all meetings of the Executive Board and Charter Group.
- b) Carry on the necessary correspondence of the Group.

Treasurer The Treasurer of the Charter Group shall:

- a) Prepare a budget with the President which reflects the purposes of the Group at the beginning of each

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fiscal year.

- b) Pay bills and allocate funds according to the adopted budget.
- c) Maintain accurate financial records which are subject to audit upon 30 days notice.
- d) See Regulation X Article V Treasurer B-2

Membership The Membership of the Charter Group shall:

- a) Be in charge of recruiting membership.
- b) Work with State and Region 10 membership chairs.
- c) Make periodic membership reports to the Charter Group.
- d) Maintain a current membership roster.

Professional Development Officer

- a) Be in charge of Charter group professional development and shall keep the president informed of all plans for programs.

Communications Officer

- a) Assist Region 10 Vice President-Legislative Action in coordinating legislative action for the Region.
- b) Keep the Charter Group informed of critical legislation.
- c) Represent the Charter Group at the annual Legislative Action Day.

Section 5. All officers shall, by July 1, deliver to the new officers all records, correspondence, etc., pertaining to that office.

Section 6. If a vacancy should occur in any office, the remaining members of the Executive Board shall appoint, with the exception of president elect, a member to fill the office for the remainder of term of the office. In the case of president elect, a vacancy shall be filled by a vote of the membership at the next regular meeting of the Group.

Section 7. A Nominating Committee shall be chosen by the Executive Board before January of each year. The committee shall be composed of the President, President Elect, and Past President. The Committee shall present to the Charter Group Executive Board at least one, but no more than two nominees for each office. The Board shall approve the nominations at the February meeting and submit the final ballot to the Membership no later than April 15. The Past President shall act as chairman and shall prepare a ballot containing a biographical sketch of each nominee. The ballot shall be mailed to each Charter member and returned as instructed.

ARTICLE V EXECUTIVE BOARD

Section 1. The Executive Board shall be composed of the Charter Group Officers and the immediate Past President. Chairpersons of special committees may be included annually on the Board at the discretion of the President.

Section 2. (See Article VII Region 10 Section 2)

Section 3. Duties

- a) To further the purpose of the Charter Group as stated in Article I, Section 2.
- b) To direct the affairs of the Charter Group which shall include:

- 1) Adopting an annual budget
- 2) Providing for an audit
- 3) Approving such committees and their duties as will best serve the membership.
- 4) Providing for Charter Group membership meetings
- 5) Assuming responsibility for implementing the Recommendations for ACSA, Region 10 and the Charter Group

Section 4. Four members of the Executive Board shall constitute a quorum.

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Section 5. The Executive Board shall meet at least six times each year as determined by the president and shall meet at such additional times as called by the president or by any three members of the Executive Board.

ARTICLE VI SPECIAL COMMITTEES

Section 1. A committee may be established within the Charter Group to represent special interests of the members.

Section 2. The duties of the committees shall be consistent with the purpose of the Group.

Section 3. Each committee shall make an annual report to the Executive Board of the Charter Group.

ARTICLE VII RULES OF ORDER

Robert's Rules of Order and bylaws revised, shall be used as the basis for parliamentary procedure.

ARTICLE VIII AMENDMENTS

Section 1. The bylaws may be amended by a majority of the votes cast.

Section 2. Amendments may be proposed:

- a) By the Executive Board
- b) By petition of ten or more members in good standing