



**Association of California School Administrators
Council of Co-Administrator Leaders**

**Thursday, September 4th, 2025
Zoom– Committee Meeting
4:00pm – 5:30pm**

Council Members:

- Barbie Woodard (Council President, R9)
- Dr. Tamerin Tooker (Staff Liaison)
- Chelsea Greiwe (Staff Support)
- Collin Miller (Board Liaison, R15)
- Michelle Mahoney (R2)
- Keith Shields (R3)
- Saum Zargar (R4)
- Valerie Park (R5)
- Kristine Sexton (R6)
- Aviette Brooks (R7)
- Dawnel Sonntag (R8)
- Gretchen Saldana (R9)
- Juan Ledesma (R10)
- Vonnie King (R11)
- Monica Robles (R13)
- Lisa Hernandez (R16)
- Leticia Gonzalez (R17)
- Ricardo Cooke (R18)
- Brandi Waite (R19)

Absent:

- Aviette Brooks (R7)
- Monica Robles (R13)

Minutes

1. Welcome/Introductions

- ❖ Barbie Woodard, Council President - Welcomed current and new members to the Council of Co-Administrator Leaders
- ❖ Brought the meeting to order at 4:05pm

2. Council Business: Association of California School Administrators Council of Co-Administrator Purpose Statement

- ❖ Reading of ACSA Mission Statement – read by Barbie Woodard (Council President, R9)
- ❖ Reading of Council of Co-Administrator Purpose – read by Saum Zagar (R4)

3. Review and Adoption of Agenda

- ❖ Barbie Woodard, Council President, selects note-taker for minutes of 09.04.2025
 - Kristine Sexton (R6) will take minutes.

4. Additions, Corrections or Deletions to the Agenda/Approval of Minutes for 4/10/2025.

- ❖ Moved to approve agenda
 - Motion to approve by Vonnie King (R11), second by Collin Miller (Board Liaison, R15).
- ❖ [April 10, 2025 Agenda Meeting Minutes](#)
 - Motion to approve by Valerie Park (R5), seconded by Vonnie King (R11).

5. ACSA report

- ❖ Dr. Tamarin Tooker (Staff Liaison) Introduced herself and the history of working at ACSA and being a member of ACSA for many years.
 - Director of Credentialing and Coaching Services
- ❖ Launched Preliminary Credentialing program
 - 50 members joined (largest in history), they receive free ACSA membership
- ❖ Wrapping up Clear Credential program enrollment
- ❖ Launching Precision Coaching
 - Open to ACSA members who are interested in coaching (not enrolled in a Clear program)
- ❖ Application out on September 15th
 - In EdCal and on Facebook
- ❖ Actively recruiting for ACSA Academies
 - Reach out to region to inquire about scholarship availability
- ❖ Many PDs, conferences, and symposiums starting
 - Check out ACSA Dashboard
- ❖ ACSA Leadership Summit
 - In SF, registration is open

6. Introductions of the council members by Regions

- ❖ Reviewed member introductory [slidedeck](#)
 - Members encouraged to reach out and connect with other members on questions, experience, etc.

7. Council Meeting Dates for 2025-2026

Date	Time	Location	Meeting
9/4/25 Thursday	4:00pm - 5:30pm	Zoom	Council of Co-Admin. Leaders
1/22/26 Thursday	4:00pm - 6:00pm	Zoom	Council of Co-Admin. Leaders
3/5/26 Thursday	4:00pm - 5:30pm	Zoom	Council of Co-Admin. Leaders
5/14/26 Thursday	4:00pm - 6:00pm	Zoom	Council of Co-Admin. Leaders

- ❖ What PD or hot topics would be of interest to spend time on for the next meeting? Please email Barbie Woodard, Council President if you have any suggestions. We can address a wide range of topics and we would like to hear what you think would be most beneficial for you to get out of this council meeting.

8. ACSA Co-Admin. Newsletter

- ❖ <https://secure.smores.com/n/102vg> - September 2025
 - Reviewed last year's activities as listed in the newsletter
 - Share the newsletter with ACSA Region, especially co-administrators within your region
- ❖ Reviewed most recent EdCal - mentions a free online series on next steps in AI adoption(September 1, 2025 edition)
 - Session #1: Sept 16, 9-10 a.m. "Equitable AI: Laying the Foundation for Using AI Equitably"
 - Register: bit.ly/AIEDUSession1
 - Session #2: Sept 16, 10-11 a.m. "AI in Education: Vision, Urgency, and the Administrator's Role"
 - Register: bit.ly/AIEDUSession2
 - Session #3: Sept 30, 10-11 a.m. "Tools that Transform: AI for Instructional Leadership and Productivity"
 - Register: bit.ly/AIEDUSession3
 - Session #4: Oct 14, 10-11 a.m. "Strategic Implementation: Leading Your Site/District AI Plan"
 - Register: bit.ly/AIEDUSession4
 - Session #5: Oct 28, 10-11 a.m. "Policy, Ethics, and Guardrails: Creating Safe and Equitable AI Use"
 - Register: bit.ly/AIEDUSession5

9. Drafted By-Laws

- ❖ [Council of Co-Admin Bylaws](#)

10. Good of the Order

11. Move to motion meeting adjourned

- ❖ Meeting adjourned by Barbie Woodard at 5:28 p.m.
- ❖ Next meeting will be 1/22/2026 4:00pm-6:00pm

❖ All Zoom invites have been sent out for the full year by Chelsea Greiwe.

Association of California School Administrators Council of Co-Administrator Leaders

Purpose Statement

ACSA Mission Statement

The mission of the Association of California School Administrators is the driving force for an equitable, world-class education system, and the development and support of inspired educational leaders who meet the diverse needs of all California Students.

An educational leader is someone who:

- Puts students first and advocates on their behalf
- Sees the potential in all individuals through the lens of equity and a belief in the power of diversity
- Draws upon the passion and talent of others to develop a shared vision for education
- Builds strong consensus and a commitment to action
- Is principled and authentic
- Is bold and influential
- Is driven to turn possibilities into reality
- Inspires others by nourishing the mind and the heart
- Understands that it is a primary responsibility of leadership to cultivate and promote other leaders

Co-Administrator Committee Purpose

- To educate and empower co-administrators and aspiring administrators (vice-principals, assistant principals, deans, coordinators, etc.) in their role as instructional leaders within their schools and communities.
- To promote networking and increase communication among administrators and aspiring administrators.
- To provide access to professional development and mentoring experiences.
- To provide feedback of voice through advocacy.
- To be mindful of the social & emotional wellness of students and staff.